

**BOARD OF ENGINEERS
OF
WESTERLY FIRE DISTRICT
180 BEACH ST
WESTERLY, RI 02891
JANUARY 21, 2014**

The meeting was called to order by Chief Mackay at 7:00 p.m. All members were present. Also present were Foreman Peter Fusaro and 2nd Asst. Foreman Dwayne Baker of the Alert Hook & Ladder Co. #1. Motion made by Asst. Chief Trebisacci, seconded by Asst. Chief Morrone to approve the minutes of the January 7, 2014 meeting. Motion passed unanimously, 4-0.

Motion made by Asst. Chief Morrone, seconded by Asst. Chief Trebisacci to approve the bills of the evening. Motion passed 4-0. The following bills were paid:

Gas Works 402 108.00

Ginger's Service Station 402 153.21

AT&T 403 41.18

Cox Business 403 224.38

Verizon 403 58.77

Verizon 403 62.60

Verizon Wireless 403 330.63

Fagan Door 407 246.00

Motorola 602 78.00

Chase 603 83.61

Sun Publishing Co. 1100 1,239.60
S.M. Smith Company 1201 39.00
Chase 1202 23.53
Shipman's Fire Equipment 1204 150.95
EZ Midway 1700 23.99
Poland Springs 1700 14.28
Cox Business 1800 24.78
McQuade's Marketplace 1800 422.30
Westerly Urgent Care 1800 140.00
Chase 2700 74.89
Cox Business 2700 100.00
MT Computers 2700 150.00
Chase 3200 240.00
Verizon Wireless 9400 104.88

Foreman Fusaro and 2nd Asst. Foreman Baker discussed their company's by-laws as they pertain to drivers and accountability.

Foreman Fusaro informed the Board candidate Keegan Main would be unable to attend the interview due to the snow storm. He would reschedule for the February 4th Board meeting.

Foreman Fusaro asked the Board's opinion on fundraising for the Relief Fund. He would like to organize this for all the companies. The Board asked for more information on the type of fundraiser.

Foreman Fusaro asked for assistance in setting up the account for the Secretary of State website. Chief Mackay advised him to speak with Secretary Cindy Gaccione.

Foreman Fusaro and 2nd Asst. Foreman Baker left the meeting.

Asst. Chief Trebisacci reported he and Chief Mackay met with RI EMA auditor Ralph Brubar to complete the required inventory of Decon equipment purchased. They were informed about new forms to complete for the ensuing year.

Asst. Chief Trebisacci was advised the Westerly Fire Department should create a standard operating guideline on the purchasing of Decon equipment. This should follow the State process.

Asst. Chief Trebisacci requested the keys at Stations 1 and 2 be keyed so the Asst. Chiefs would need only one key to access every room with the exception of the Chief's office. He asked Ernest Campbell what this might cost and was told about \$300.00 to \$400.00. He would not be able to give a firm price without knowing the exact scope of work. Chief Mackay will speak to him.

Asst. Chief Trebisacci asked Chief Mackay to speak to the newer members about not entering a scene unless a chief or engine was on the scene of an incident. He stated this would help tighten up our accountability on a scene. Chief Mackay will handle.

Asst. Chief Fusaro reported the Training for January and February were posted. An Amtrak Safety class was added for February 19th at Station 1 beginning at 7:00 pm.

Asst. Chief Morrone reported the drivers meetings will be held tomorrow and February 2nd. He will review several changes to the SOG's, their CDL renewals and driver training.

Chief Mackay reported he will be setting up a meeting with Chief Ronald Sposato of the Ashaway Fire Department. Chief Sposato

asked for a meeting to discuss mutual aid and department relations. Chief Mackay stated he would like to meet with Senator Dennis Algieri with regards to a new RI General Law pertaining to fire districts.

Chief Mackay stated he would seek help for the companies in filling out the required IRS forms for non-profit entities.

Chief Mackay has asked Asst. Chief Kevin Burns of Pawcatuck Fire Department and Asst. Chief Anthony Manfredi of the Mystic Fire Department in setting up a meeting with the Chief of East Great Plains FD to view their rescue truck. Asst. Chief Manfredi also invited us to Mystic to view their new rescue truck.

Asst. Chief Trebisacci advised the Board he would be out of town from January 25th to February 14th. He would miss the next Board meeting.

Money collected by the District:

Business Inspections	150.00
Smoke inspections	210.00
Plan Review-residential	150.00

Agenda for the next meeting

Reading of the Minutes of the last meeting

Bills for the evening

Any Business properly brought before the Board

Meeting adjourned at 7:46 p.m.

Respectfully Submitted

2nd Assistant Chief Joseph Fusaro Jr.